

# **COMMITTEE ON ACCREDITATION MINUTES**

**June 23-24, 2011**

**Commission on Teacher Credentialing  
Sacramento, California**

## **Committee Members Present**

Joyce Abrams  
Ellen Curtis-Pierce  
Joseph Jimenez  
Anne Jones  
Gary Kinsey  
Kiran Kumar  
Carol Leighty  
Sally Plicka  
Iris Riggs  
Reyes Quezada  
Nancy Watkins

## **Staff Members Present**

Teri Clark, Division Director  
Cheryl Hickey, Administrator  
Rebecca Parker, Consultant  
Katie Croy, Consultant  
Gay Roby, Consultant  
Teri Ackerman, Analyst/Recorder  
Marilynn Fairgood, Consultant  
Helen Hawley, Consultant  
Terry Janicki, Administrator  
Nadine Noelting, Consultant  
Nick Pearce, Analyst

## **Absent Members**

Pia Wong

## **Others Present**

### **June 23**

Barbara Bishr  
Linda Henika (via skype)  
Angie Lind  
Cindy Gappa  
Sean McCarthy  
Stacy Brush  
Tim Carpenter  
Doug Grove  
Judy Roberts  
Darby Williams  
Joseph Mesa  
Dee Parker  
Jorge Gonzalez  
Ronald Solarzano  
Shirley Bell  
Mike Matsuda (via skype)  
Billie Schwattz (Via skype)  
Linda Esping (via skype)

Judi Greig  
Lynn Beck

**Others Present**

**June 24**

Carol Ann Franklin  
Tim Gillespie  
Rhonda Capron  
Cathy Szychulda  
Carmen Barnhart  
Dee Fricks  
Jo Birdsell  
Larry Birch  
Marianne D'Emidio Caston  
William Richardson  
Edmundo Litton  
Mark Goor  
Barbara Polling  
Mark Matzaganian  
Sammy Elzarka  
Carolyn Bishop (via skype)  
Gay Lynn Smith  
Patricia Wick

**Item 1 - CALL TO ORDER**

The June 2011 meeting of the Committee on Accreditation was called to order by Co-Chair Gary Kinsey at 8:31 a.m. on Thursday, June 23, 2011.

**Item 2 - APPROVAL OF THE AGENDA**

Anne Jones moved approval of the June 2011 agenda as amended. Joseph Jimenez seconded the motion. The motion passed without dissent.

**Item 3 - APPROVAL OF THE APRIL 2011 MINUTES**

Carol Leighty moved approval of the May 2011 minutes as presented. Joyce Abrams seconded the motion. The motion passed without dissent.

**Item 4 - CO-CHAIR AND MEMBER REPORTS**

- Sally Plicka announced she was resigning from her seat on the COA. Sally will be serving as the principal of a “low performing” school in Davis. Sally stated that she is preparing to give it all of her time and effort.
- Acting Director, Teri Clark, presented outgoing members of the COA, Ellen Curtis-Pierce, Carol

Leighty, and Sally Plicka with framed certificates and thanked them for their years of dedicated service to the COA and to the Commission.

- Teri Clark also announced that Chapman University is now accredited by the Teacher Education Accreditation Council (TEAC). Ellen Curtis-Pierce added that it is an honor for Chapman University to be the first TEAC accredited institution in California.

### **Item 5 - STAFF REPORTS**

Administrator, Cheryl Hickey shared the following:

- Cheryl welcomed and introduced Deborah Erickson, who will be starting her term on the COA in August. She also announced that Ken Lopour would join the meeting the following day, and announced that the new Commission Liaison will be Charles Gahagan, who was unavailable to attend the meeting as he was attending the meeting of the COC (Committee on Credentials).
- It was announced that Dale Janssen, Commission Executive Director, had retired on June 3. Currently Teri Clark (Director of Professional Services) and Patty Wohl (Director of Certification) are acting co-executive directors, pending the selection of an interim director.
- Both Cheryl Hickey and Teri Clark recapped the National Association of State Directors of Teacher Education and Certification (NASDTEC) conference, which was held in Sacramento over four days in June. This national conference was well attended and it was noted that California was way ahead in the use of an on-line recommendation system and accreditation process.
- Cheryl Hickey also announced the retirement of Jan Jones-Wadsworth from the Commission. The Professional Services Division has already asked for an exemption from the hiring freeze for a new consultant well versed in Special Education. Cheryl did not know whether that request would be granted by the administration.
- Teri Clark gave a short update on the state audit of the Commission, stating that Commission staff and the Commission are doing their utmost in getting the message out to all interested parties about what is being done to remedy issues addressed in the audit.
- It was announced that there were already 28 people signed up for the August BIR training, which will be held in San Diego on August 14-17.
- Gay Roby shared that, in preparing for the Administrative Advisory Panel meeting to be held in July, it was requested that people fill out the survey which is linked to the CTC website. More information is to be included in the PSD e-news.

### **Item 6 - PROGRAM APPROVAL RECOMMENDATIONS**

This item was introduced by Co-Chair, Carol Leighty.

#### **A. Programs for Approval by the Committee on Accreditation**

It was moved, seconded (Plicka/Kumar) and carried (Jones recused) to grant initial accreditation to the following programs of professional preparation:

Programs of Professional Preparation for the Bilingual Authorization

*San Jose State University – Spanish and Mandarin*

*CSU Northridge – Spanish, Korean, and Armenian*

*UC Santa Cruz – Spanish*

Programs of Professional Preparation for the Clear Education Specialist Credential  
*Santa Barbara CEO*  
*Conejo Valley USD*

Programs of Professional Preparation for General Education MS/SS Induction Program  
*Green Dot Public Schools (Animo Leadership)*

It was moved, seconded (Jones/Kinsey) and carried to grant initial accreditation to the following program of professional preparation:

*California School for the Deaf (Fremont)*

**B. Notification about the Transition of Professional Preparation Programs**

This information is provided to the Committee on Accreditation about programs which have transitioned to recently updated standards. No action was called for.

*There were no transitioning programs.*

**C. Program(s) of Professional Preparation Moving to Inactive Status**

This item provided information to the Committee on Accreditation about programs which have requested their programs be moved to inactive status. No action was called for.

*CSU San Marcos* – Education Specialist Added Authorization: Emotional Disturbance – effective June 23, 2011.

**D. Professional Preparation Programs Requesting Reactivation**

There were none.

**E. Recommendation About the Withdrawal of Professional Preparation Programs**

Discussion and action on this part of the item was held until after Item #16.

**Item7 - PROPOSED DATES FOR THE 2011-2012 COA MEETINGS**

Analyst, Teri Ackerman and Administrator, Cheryl Hickey presented this item. It was moved, seconded (Jones/Kumar) and carried to adopt the following future meeting dates:

August 2-3, 2011  
October 27, 2011  
February 1-2, 2012  
March 14-15, 2012  
April 18-19, 2012  
May 30-31, 2012  
June 27-28, 2012  
August 15-16, 2012  
October 17-18, 2012

The motion carried.

**Item 8 - DISCUSSION OF CODE OF CONDUCT FOR THE COMMITTEE ON ACCREDITATION**

This information item was presented by Administrator, Cheryl Hickey. The item will be brought back to the COA for action at the August meeting after staff counsel is able to review the final proposed wording from the COA.

**Item 9 - DRAFT OF THE ANNUAL REPORT TO THE COMMISSION**

Administrator, Cheryl Hickey presented this information item, giving an update of the report of the 2010-11 accreditation activities. This item will be brought back, with the addition of Part II and III, for further review by the COA at the August meeting.

**Item 10 - REPORT OF THE ACCREDITATION VISIT TO MODESTO CITY SCHOOLS**

State consultant Judy Roberts, taking the place of consultant Rebecca Parker, introduced Team Lead, Darby Williams who presented the report. The institution was represented by Joseph Mesa. After Committee discussion, it was moved, seconded (Jones/Curtis-Pierce) and carried (Jimenez recused) to approve the accreditation team recommendation of *Accreditation* with the added requirement of a 7<sup>th</sup> year report that includes: (1) a report on the program's plan to increase recruitment of diverse support providers, and (2) a report on its efforts to formalize stakeholder participation in the program.

**Item 11 - DISCUSSION OF DEFINITIONS FOR THE TITLE II REPORT**

Administrator, Cheryl Hickey presented this information report presenting definitions of "Low-Performing Institutions" and Institutions "At Risk of Low Performing" as used in compiling data for the federal Title II report with suggested modifications to the definitions of those terms. Members of the COA expressed support for the proposed modifications to the definitions. Ms. Hickey noted that this item will then be brought before the Commission for its consideration and action.

**Item 12 - REPORT OF THE ACCREDITATION VISIT TO CONEJO VALLEY USD**

Cluster Regional Director/State Consultant, Cindy Gappa introduced Team Lead, Sean McCarthy who presented the report. Tim Carpenter and Stacy Brush represented the institution. After COA discussion, it was moved, seconded (Plicka/Jimenez) and carried to accept the team recommendation of *Accreditation*.

**Item 13 - RECOMMENDATION TO CHANGE THE ACCREDITATION STATUS OF VANGUARD UNIVERSITY**

Consultant, Helen Hawley introduced Doug Grove who represented the institution. After a short presentation by Dr. Hawley and COA discussion, it was moved, seconded (Jones/Curtis-Pierce) and carried to change the accreditation status from *Accreditation with Technical Stipulations* to *Accreditation*.

**Item 14 - REPORT ON THE TECHNICAL ASSISTANCE VISIT TO BOSTON REED**

Commission consultant Gay Roby shared information about the technical assistance review of Boston Reed College which took place April 1-May 9, 2011.

#### **Item 14b – REPORT OF THE ACCREDITATION VISIT TO HAYWARD UNIFIED SCHOOL DISTRICT**

Consultant, Gay Roby introduced Team Lead, Angie Lind, who presented the report. Representing the school district via skype were Barbara Bishr and Linda Henika. After COA discussion, it was moved, seconded (Jones/Watkins) and carried to accept the team recommendation of ***Accreditation*** with the additional recommendation that the institution rewrite their Common Standards narrative and provide a 7<sup>th</sup> year report that includes: 1) a report on efforts that district and program have taken to provide dedicated professional development around supporting program participants to site administrators and, 2) on the dissemination of the program's vision throughout the institution.

#### **Item15 - REPORT ON THE FOLLOW-UP WITH WHITTIER COLLEGE**

Consultant, Nadine Noelting introduced this item and reviewed the changes made by Whittier College as requested in the May 2010 site visit report. After COA discussion, it was moved, seconded (Watkins/Jimenez) and carried to change the accreditation status of Whittier College from *Accreditation with Stipulations* to ***Accreditation***.

#### **Item 16 - REPORT ON THE ACCREDITATION VISIT TO OCCIDENTAL COLLEGE**

Commission consultant Terry Janicki introduced Team Lead, Dee Parker who presented the report. Representing Occidental College were Jorge Gonzalez and Ron Solorzano. After a lengthy discussion in which the COA deliberated in detail whether to consider denying accreditation for Occidental College, it was moved, seconded (Jimenez/Quezada) and carried (Kinsey, Leighty and Riggs opposed) to accept the team recommendation of ***Accreditation with Probationary Stipulations*** for Occidental College. The stipulations include the following:

- Occidental College must not accept new credential candidates into the Multiple and Single subject credential programs beyond those admitted on or before June 23, 2011 and as included in the list provided to the Commission on that date.
- Occidental College must not propose new programs of professional preparation or expand existing programs.
- Occidental College must submit an action plan by July 15, 2011, describing the institution's plan to ensure that all remaining students are provided with a quality program that meets state requirements. The action plan will be presented to the COA at its August 2011 meeting.
- Occidental College must submit follow-up reports every 60 days following submission of the action plan, documenting steps taken to ensure appropriate progress is being made to ensure that all remaining students are provided with a quality program that meets state requirements.
- A revisit will take place in the Fall of 2011 to ensure that sufficient progress is being made and that all remaining students are provided with a quality program that meets state requirements.
- Occidental College must notify all current candidates in writing of the action taken by the COA and the institution's decision to withdraw its program, by no later than June 30, 2011. This notification must include the accreditation decision of the COA; the decision by the institution to withdraw the programs; that all candidates admitted or enrolled in the program on or before June 23, 2011 will have the opportunity to complete their credential program no later than June 30, 2012; that the COA will closely monitor operations during 2011-12 to ensure that all enrolled students receive a quality program, meeting state requirements and that, at any point, if the COA determines that Occidental is

not providing quality credential programs to the candidates, it can revoke the ability of Occidental College to recommend program completers for a California teaching credential. Should that occur, Occidental College will be responsible for ensuring that all remaining candidates are provided alternative opportunities for completing credential requirements.

- The letter to the candidates must include the fact that if accreditation is not approved, they will not receive a credential.
- The letter to the candidates must be approved by Commission staff.

Ms. Hickey asked for clarification about the fall revisit to inquire if COA members expected that there be standard findings at that time on the standards less than fully met. It was clarified by members of the COA and the Acting Executive Director that the fall visit would be a progress monitoring visit and would not include standard findings.

## **Item 6 - PROGRAM APPROVAL RECOMMENDATIONS**

### **E. Recommendation About the Withdrawal of Professional Preparation Programs**

The COA returned to Item 6 and addressed Section E of the item.

It was moved, seconded (Plicka/Jones) and carried to grant withdrawal to the following programs of professional preparation with the stipulation for Occidental College that a letter be sent to all students currently enrolled in the program containing the information that the ending date of the programs is June, 2012, and a statement regarding the COA accreditation decision for this institution.

*Occidental College – Multiple Subject Credential program*

*Single Subject Credential Program*

*La Sierra University – Pupil Personnel Services: School Counseling*

## **Item 17 – REPORT OF THE ACCREDITATION VISIT TO ANAHEIM UNION SCHOOL DISTRICT**

Consultant Gay Roby, filling in for State Consultant Lisa Danielson, introduced Team Lead, Shirley Bell who presented the report. Representing the school district via Skype were Mike Matsuda, Billie Schwartz and Linda Esping. After COA discussion, it was moved, seconded (Jones/Riggs) and carried to accept the team recommendation of *Accreditation*.

## **Item 18 – REPORT OF THE ACCREDITATION VISIT TO THE UNIVERSITY OF THE PACIFIC**

Consultant Terry Janicki introduced Consultants Katie Croy and Roxann Purdue and Team Lead, Judi Greig, who presented the report. Representing the institution was Lynn Beck. After COA discussion, it was moved and seconded (Kinsey/Quezada) to accept the team recommendation of *Accreditation*. The motion was amended to clarify that a 7<sup>th</sup> year report would be required that would address the steps taken to resolve the concerns addressed by the institution, as they relate to both Common and Program standards.

## **RECESS**

The meeting was recessed by Co-Chair, Carol Leighty at 4:30 p.m. on Thursday, June 23, 2011.

## **RECONVENE**

The meeting was reconvened at 8:31 a.m. on Friday, June 24, 2011 by Co-Chair, Carol Leighty.

### **Item 19 – REPORT OF THE ACCREDITATION RE-VISIT TO WILLIAM JESSUP UNIVERSITY**

Administrator Cheryl Hickey presented this report for consultant Karen Sacramento who was on vacation. Ms. Hickey introduced Team Lead, Carol Ann Franklin who presented the re-visit report. Representing William Jessup University were Tim Gillespie and Rhonda Capron. After COA discussion, it was moved, seconded (Kinsey/Watkins) and carried to change the accreditation status of William Jessup University from *Accreditation with Major Stipulations* to *Accreditation*.

### **Item 20 – ALTERNATIVE CERTIFICATION PROGRAMS IN CALIFORNIA**

Acting Executive Director Teri Clark and Administrator Nadine Noelting presented this information item which provided information on California's alternative certification approach as related to intern teacher preparation programs and issues that need to be considered. The COA asked staff to develop a workgroup to discuss in detail the issues identified, focus on the most important ones, and bring a more detailed report to the COA. It was agreed the workgroup should have a broad representation.

### **Item 21 – REPORT OF THE ACCREDITATION VISIT TO KINGS COUNTY OFFICE OF EDUCATION**

Consultant Rebecca Parker introduced Team Lead Cathy Szychulda, who presented the report. Representing the Kings County Office of Education were Carmen Barnhart and Dee Fricks. After COA discussion, it was moved, seconded (Plicka/Abrams and carried (Jimenez and Riggs recused) to not adopt the team's recommendation of Accreditation with Major Stipulations and, instead, adopt the decision of *Accreditation with Probationary Stipulations*. Further, COA acted to add a stipulation that Quarterly Reports are to be submitted to the Committee on Accreditation reflecting progress toward meeting the stipulations in the report.

### **Item 22 – DISCUSSION OF COUNCIL FOR ACCREDITATION OF EDUCATOR PREPARATION (CAEP) PROTOCOL**

Acting Executive Director Teri Clark presented this information item opening the discussion on development of a protocol/agreement between the Commission and the Council for the Accreditation of Educator preparation (CAEP) which is the unification of NCATE and TEAC. NCATE and TEAC have requested that states begin to develop agreements that will govern the relationship between the state and CAEP. Staff will return to the COA with their proposed suggestions and additional information.

### **Item 23 - REPORT OF THE ACCREDITATION VISIT TO ANTIOCH UNIVERSITY, SANTA BARBARA**

State Consultant, Larry Birch introduced Consultant Katie Croy. He then introduced the Team Lead, Edmundo Litton, who presented the report. Representing Antioch University, Santa Barbara were Marianne D'Emidio Caston and William Richardson. After COA discussion, it was moved, seconded (Jones/Curtis-Pierce) and carried to accept the team recommendation of *Accreditation with Stipulations* with the added language to the stipulation such that it reads as follows,



“Within a year of the site visit, Antioch University, Santa Barbara must provide for the COA a written response with evidence that addresses Common Standard 2 issues identified in the accreditation report and demonstrates that the unit assessment system is being fully implemented and that the data are analyzed and used to inform decisions related to program improvement and program operation.”

**Item 24 – REPORT OF THE ACCREDITATION VISIT TO THE UNIVERSITY OF LA VERNE**

Administrator Cheryl Hickey introduced this accreditation visit noting that it was an initial NCATE accreditation review. She noted that both consultant Geri Mohler and analyst Nick Pearce also participated in the visit. Ms. Hickey introduced Team Lead, Jo Birdsell, who presented the report of the site visit team. Representing the University were Mark Goor, Barbara Polling, Mark Matzaganian and Sammy Elzarka. After COA discussion, it was moved, seconded (Jimenez/Quezada) and carried to accept the team recommendation of *Accreditation*.

**Item 25 – REPORT OF THE ACCREDITATION VISIT TO THE UNIVERSITY OF PHOENIX**

Consultant Helen Hawley introduced Consultant, Rebecca Parker and Team Lead, Carolyn Bishop who joined in via skype and who presented the team report. Representing the University of Phoenix were Meredith Curley, Gay Lynn Smith, and Patricia Wick. After COA discussion, it was moved, seconded (Leighty/Quezada) and carried (Watkins and Jimenez recused) to accept the team recommendation of *Accreditation with Stipulations*.

**Item 26 – NOMINATION AND ELECTION OF CO-CHAIRS FOR THE COMMITTEE ON ACCREDITATION**

Acting Executive Director Teri Clark presented the nominees for the COA Co-Chairs from the May meeting. Ms. Clark noted that Kiran Kumar had accepted the nomination for the K-12 Co-Chair in May. She asked whether Ms. Kumar was still willing to serve. Ms. Kumar noted that she was. Acting Director Teri Clark noted that Gary Kinsey had also been nominated at the May meeting. When asked if he wished to serve a second term, Dr. Kinsey graciously declined. Ms. Clark asked for other higher education nominees. It was then moved, seconded (Kinsey/Curtis-Pierce) and carried to nominate Anne Jones as the Co-Chair representing Higher Education. There were no other nominees for Higher Ed Co-Chair. Anne Jones was unanimously elected.

The floor was open to other nominations for the K-12 Co-Chair. It was moved, seconded (Curtis-Pierce/Plicka) and carried (Jimenez and Quezada opposed) to waive the electoral procedures so that a person who had already served two terms as Co-Chair would be able to serve again. It was then moved, seconded (Curtis-Pierce/Plicka) and carried that Nancy Watkins be nominated for the position of the K-12 Co-Chair. With two nominees for this chair the nominations were closed. The vote was taken. Kiran Kumar received 4 votes and Nancy Watkins received 5 votes (2 abstentions).

The Co-Chairs for the 2011-12 accreditation year are Nancy Watkins and Anne Jones.

**Item 27 – PUBLIC COMMENT**

There were no members of the public present to comment.

**Item 28 – DEBRIEF ACCREDITATION DECISIONS**

The COA reviewed the decisions of the meeting.

**ADJOURNMENT**

The meeting was adjourned by Co-Chair Gary Kinsey at 2:05 p.m. on June 24, 2011.